



FENCE PERMIT APPLICATION

Note: It is illegal to install a fence(s) without a permit.

CHECK ONE: [] RESIDENTIAL [] COMMERCIAL

Applicant Information:

Parcel Identification Number: _____ COST OF PROJECT: \$ _____
Property Address of Fence: _____

Property Owner Information:

Name: _____ Phone #: (_____) _____ - _____
Property Owner's Address: _____
City: _____ State: _____ Zip: _____

Tenant/Occupant of Property:

Name: _____ Phone #: (_____) _____ - _____
Address: _____
City: _____ State: _____ Zip: _____

Fence Company Information:

Name of Business: _____
Contact: _____ Phone #: (_____) _____ - _____
Mailing Address: _____
City: _____ State: _____ Zip: _____

- Type of Work (check one): [] New Fence [] Relocation [] Replacement [] Temporary
Type of Fence (check one): [] Chain Link [] Stockade [] Lattice [] Privacy
[] Barbed Wire [] Razor Wire [] Electric
Fence Location (check one): [] Front Yard [] Rear Yard [] Side Yard(s) [] Pool Area [] Entire Property
Zoning District (check one): [] Agricultural [] Residential [] Multiple Family [] Office
[] Commercial [] Industrial

Fence Description:

Length of Fence(s) being installed: Front Yd _____ Rear Yd _____ L-Side Yd _____
R-Sde Yd _____ TOTAL _____
Height of Fence(s) from grade: Front Yd _____ Rear Yd _____ Side Yards _____
Other Areas _____

Will the Fence(s) front on more than one street/road? (check one): [] YES [] NO

List all street names below: (Street/Road Names)

Front _____ Rear _____ Side _____

Will the Fence project beyond the property line? (check one): [] YES [] NO

Are there existing fence(s) on the property? (check one): [] YES [] NO

If yes, give location: _____



Attachments:

Please ensure the following has been completed:

- 1) Completed Fence Permit Application
2) Existing Fence Survey (list any other existing fence(s) on the property including height)
3) Site Plan drawn to scale (3 copied showing buildings, curb lines, property lines, and location of fence on property)
4) Street/Road(s), Name(s), and Right of Way
5) Engineering Drawings, if required for Office, Commercial, Industrial, and Other Properties
6) Fence Description Section

Architectural Review: Section 500.180:

- 1) Within ten (10) working days after a request or application for the erection of a fence in Commercial and Industrial Zoning Districts "C-1", "c-3", or "M-1", or for a fence greater in height than six (6) feet in Residential Districts "R-1", R-2", "R-3", or "R-4", the Director of Public Works shall confer with the City Manager and the Councilperson designated by the Council to determine whether the proposed fence will conform to proper standards and practices in appearance, design, height, and that the material will be in general conformity with the prevailing and existing conditions of the surrounding area and will be conducive to the good development of the City.
2) If, in the opinion of either the Director of Public Works, the City Manager, or the Councilmanic representative, the fences as proposed will not conform to the appropriate standards as outlined in Section 500.180(G)(1), the application shall be submitted to the City Plan Commission for their consideration.
3) The following are guidelines that will be used by the fence committee when reviewing a fence. However, the committee will keep in mind that they are to ensure that any fence that they approved will not cause an adverse effect to our citizens.

Declaration of Applicant/Agent:

I certify that I am the legal owner of record for this property, or I am the authorized agent applying for this permit with an agreement from the owner to perform this work. The scope and cost estimates are true and correct. I understand a review is required from the City of Berkeley's Architectural Review Board. I further understand that I am responsible for all inspections required under this permit.

Signature of Applicant: _____ Date: ____ / ____ / ____



Give completed application to Permit Clerk with all attachments

DO NOT WRITE BELOW THIS LINE - FOR OFFICE USE ONLY

Architectural Review Approvals:

Permit Number: _____

_____; Director of Public Works Date: ____ / ____ / ____
_____; City Manager/Designee Date: ____ / ____ / ____
_____; Councilperson Date: ____ / ____ / ____

Variance (if required): [] YES [] NO

P & Z Meeting Date: ____ / ____ / ____ Variance Number: _____
_____; Planning Director Date: ____ / ____ / ____

Building Commissioner - Permit Issuance:

Permit Issue Date: ____ / ____ / ____ By: _____

Fee Paid: \$ _____ Receipt #: _____